





## **NEW BUSINESS**

#### **Auto New Business Submissions**

AUTO@bhhomestate.com

Information to include:

- Prospective named insured in subject line
- Application of any kind
- Target price
- MVRs and loss runs if on hand

### **Property New Business Submissions**

PROPERTY@bhhomestate.com

Information to include:

- Prospective named insured in subject line
- Application and any supplements (including square footage and year built)
- Target price
- Photographs
- Loss runs if on hand

# **CLAIMS OPERATIONS**

### Client Services - Claims

(available 7:30 AM – 4:30 PM CST) 800.356.5750 or

ClientServicesClaims@bhhomestate.com

- Collects new loss reports via phone
- Provides support for agent questions, status, etc. throughout the duration of claim handling
- Supports claim examiners by researching policy discrepancies
- Email new losses or additional documentation (i.e. photos, estimates, etc.) to
  BHHCClaim@bhhomestate.com

## OTHER BHHC DEPARTMENTS

Endorsements, Cancellations, Driver Changes, Mid-Term Quotes, Filings, Loss Run Requests

BHSERVICES@bhhhomestate.com

Information to include:

- Prospective named insured in subject line
- Application of any kind
- Target price
- MVRs and loss runs if on hand

### Billing

877.680.2442 or BILLING@bhhomestate.com

- Installment plan changes or questions
- Account status inquiries
- Include policy number or account number in subject line

#### Online Access Questions

877.680.2442 or

PCCLIENTSERVICES@bhhomestate.com

- Add or delete online users
- Technical support for online access

### **Agency Appointments**

AGENCY@bhhomestate.com

Questions about agency & agent appointments

### Other questions?

Contact your marketing representative or call us at 800.488.2930 & follow the appropriate prompts for assistance.

